

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. 6585 /F dated 01.03.2023
FIN-SMS-SS-0001-2016

NOTICE

Applications are invited from retired government employees (Clerical staff) with adequate computer knowledge in dealing official work for temporary engagement as OSD in the Directorate of Small Savings, Finance Department. Interested retired government employees may submit their applications in the format enclosed at Annexure-A so as to reach the undersigned latest by **15.03.2023**. Application received after the last date (15.03.2023) will not be taken into consideration.

2. Number of person to be engaged – 01 (one).

3. Eligibility Conditions:

(i) Employees who have **retired from Government service on attaining the age of superannuation and below the age of sixty five years** having good service records and physically fit shall be eligible for consideration for engagement.

(ii) Employees against whom Departmental proceedings or criminal cases are contemplated/ pending or who have been penalized for misconduct during the service period will not be eligible for consideration.

4. Selection Process:

Selection will be made through the Selection Committee constituted for the purpose.

5. Tenure Terms and Conditions:

(i) The engagement shall be made initially for a period of one year only.

(ii) Person with knowledge in computer typing both in Odia and English will be given priority.

(iii) The engaged person will be entitled for consolidated remuneration of Rs. 20,000/- per month as per the provision contained in Finance Department O.M. No. 24533/F dated 29.09.2022.

(iv) Such engagement will be governed by the provisions of Odisha government Servants Conduct Rules, 1959 and shall be liable for proceedings for any misconduct, omission and commission as per the provisions under the Odisha Pension Rules, 1992.

(v) The appointing authority reserves the right to terminate the engagement at any time without giving any notice or showing any reason thereof. If the engaged employee desires to resign, he/she can do so by giving one month advance notice to the competent authority.

Sali 01.03.23
Deputy Director Small Savings
& Financial Inclusion-cum-
Deputy Secretary to Government

Memo No. 6586 dt 01.03.23

Copy forwarded to all Department/ all Heads of Department with a request to display the notice on their notice board for information.

Sali 01.03.23
Deputy Director Small Savings
& Financial Inclusion-cum-
Deputy Secretary to Government

Memo No. 6587 dt 01.03.23

Copy forwarded to the Under Secretary to Govt., Finance Department (Budget-II) branch, with a request to display notice in the website of Finance Department for wide publicity.

Sali 01.03.23
Deputy Director Small Savings
& Financial Inclusion-cum-
Deputy Secretary to Government.

**Application for temporary engagement of retired government employees
(Clerical) in Directorate of Small Savings Finance Department.**

1. Name of the Applicant:

(In Block Letters)

2. Father's Name:

3. Permanent Address:

4. Present Address:

5. Date of Birth :

(Document in support of DOB to be attached)

6. Contact Phone No.:

7. Educational qualification:-

(Document in support of Educational qualification to be attached)

8. Details of work experience during service tenure:-

Serial No.	Name of the Departments where worked previously	Duration		Total period of service
		From	to	

8. Pending of Departmental Proceedings(if any):

9. Pending of vigilance/ Criminal cases (if any):

10. Remarkable performance in Government Service (if any):

Note: Photo copies of the Retirement Notice/ PPO/GPO/ First Page of Pension Pass Book, document in support of DOB and Educational qualification are to be enclosed.

Declaration

I, _____ hereby declare that the information/ particulars furnished by me in this application form are true to the best of my knowledge and belief. In case, any information is found to be incorrect, my candidature shall be liable to be summarily rejected.

Place:

Date:

(Full signature of the Applicant)